

## Script: Tell me about yourself (SAMPLE ONLY)

This should flow together in a 1–3-minute summary. This to help you decide what to talk about in these key areas, and practice what you will say. This is broken down to help you separate the information.

### 1. Background about you when you start (personal information):

I will start with:

- Lead in: As you know, my name is Max. I grew up in and live in the Lansing, MI area and have been here for about 10 years. I enjoy socializing with my close friends, taking walks, and spending time with my family.

### 2. Education (from your resume)

Next I will say:

- I am finishing my associate's degree at Lansing Community College which should be finished by the end of the summer. Computer science interested me because....
- I also have a Microsoft certification in Excel and Word

### 3. Work and Prior Experience (related to job you are applying for)

Next I will say:

- I have gained some experience in computer science and was responsible as a computer lab assistant where I helped other students solve computer problems

### 4. Relate skills back to job you are applying for

Next I will say:

- The positions I held previously helped prepare me for this computer support position by exposing me to people working in the computer field and letting learn new skills in computer hardware and networking. This will help me be a better computer programmer and employee working in the computer science field.

*You can add different information or say this differently. Look at the job description and pick 2-3 things you can tie directly back to your skills or experience. You don't have to be an expert in them, but work them into the script that you had exposure, or emphasize if you do have expertise.*

### 5. Conclusion

I will finish up with this:

- The position looks like it offers ways for me to use my past experience and would allow me to grow in my field of interest. I learn technology quickly and am always interested in learning new things related to computers.