

# Parent Advisory Committee: Roles and Responsibilities

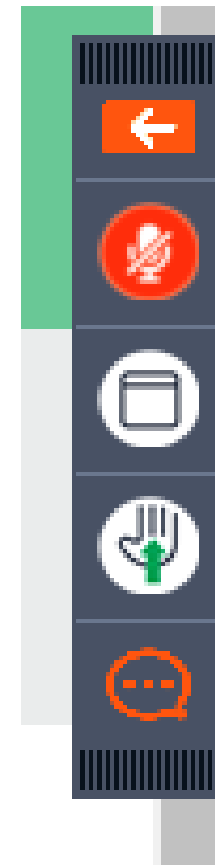
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Sandee Koski



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# TERMINOLOGY

- Special Education Advisory Committee (SEAC)
- Parent Advisory Committee (PAC)
- Michigan Administrative Rules for Special Education (MARSE)
- Intermediate School Districts (ISD) may also be Educational Service District (ESD) or Regional Educational Service District (RESL)
- By Laws
- ISD Service Delivery Plan



# Handouts:

<https://www.michiganallianceforfamilies.org/workshop-pac/>

- Guidelines for Exploring Interagency Opportunities
- Michigan: SEAC
- Michigan Administrative Rules for Special Education
- Family Matters: Parent Advisory Committees
- Michigan Alliance for Families Website: PAC
- Students with Disabilities: An Advocate's Guide – Disability Rights Michigan

# Agenda

- What is a Parent Advisory Committee?
- Who are you advising?
- How are you advising?
- What do you need to know to advise?
- Who are you representing?



# Special Education Advisory Committee

Michigan's [Special Education Advisory Committee \(SEAC\)](#) is the Individuals with Disabilities Education Act (IDEA) mandated state advisory panel to the State Board of Education and the Michigan Department of Education.

- A parent of a child with a disability, less than 26 years of age, who currently receives special education services and has a current individualized education program (IEP), may apply to be a Member at Large
- **34 CFR 300.167 - 300.167** State advisory panel. (§300)

# Parent Advisory Committees (PAC)

- IDEA does not require regional or local special education advisory committees.
- [Michigan Administrative Rules for Special Education \(MARSE\)](#) requires each intermediate school district board to appoint a Parent Advisory Committee.
  - **R 340.1838** Parent advisory committee. Rule 138.
- Some local school districts form Special Education Parent Advisory Committees – these are not required under IDEA or MARSE



# Parent Advisory Committee

## MARSE R 340.1838

### Handout: MARSE pages 144-145

Responsibilities of the intermediate school district:

- ISD Board of Education appoints PAC Members
- Attempts to assure that all types of impairments and organizations of parents are represented on the PAC
- ISD Board of Education may recommend operational procedures to the PAC for review and adoption.
- ISD shall secure fiscal and staff resources for the PAC

# Parent Advisory Committee

## MARSE R 340.1838

### Handout: MARSE pages 144-145

#### Responsibilities of the Parent Advisory Committee:

- Determining and documenting, in writing, the organizational structure of the committee
- Participating in the development of the ISD's plan and any modifications of the plan
- Providing input on any matter that the committee deems appropriate to the improvement of special education services within the ISD.

# Things to Consider

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Some PAC members attend IEP meetings with families in their districts. Will yours?

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Some PAC members act as Surrogate Parents. Will yours?



# Who are you advising?

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Intermediate School District's Board of Education?

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Intermediate School District's Administration?



Parent Advisory Committee is an advisory committee, not a governing body.

# How are you advising?

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Is your advice being communicated through the ISD liaison? Verbal or in writing?

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Do you invite the Superintendent to your meetings?

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Have you spoken before the ISD Board of Education about the purpose & work of the PAC?



# What do you need to know to advise?

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How do you know what is going on in your school district?

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Have you been given a comprehensive understanding of the State Performance Plan and the Annual Performance Report for the ISD and local districts?



# Who are you representing?

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You are representing your school district on this committee.

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How does your local Superintendent and Board of Education know what work the PAC has been doing?



# Special Education Service Delivery Plan MARSE R 340.1833

## Handout: MARSE Pages 140 – 144

The parent advisory committee shall **participate** in the development of the intermediate school district's plan or any modification of the plan for the delivery of special education programs and services as required by R 340.1833.





# Special Education Service Delivery Plan

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When was the Service Delivery Plan written? Most recent modification?

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When was the last time the Service Delivery Plan was reviewed by the PAC?

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What does participation in the development of the Service Delivery Plan look like?

# Questions



# Action Plan

## Recommendation:

**Review Question on Slides 11-15 and 17**

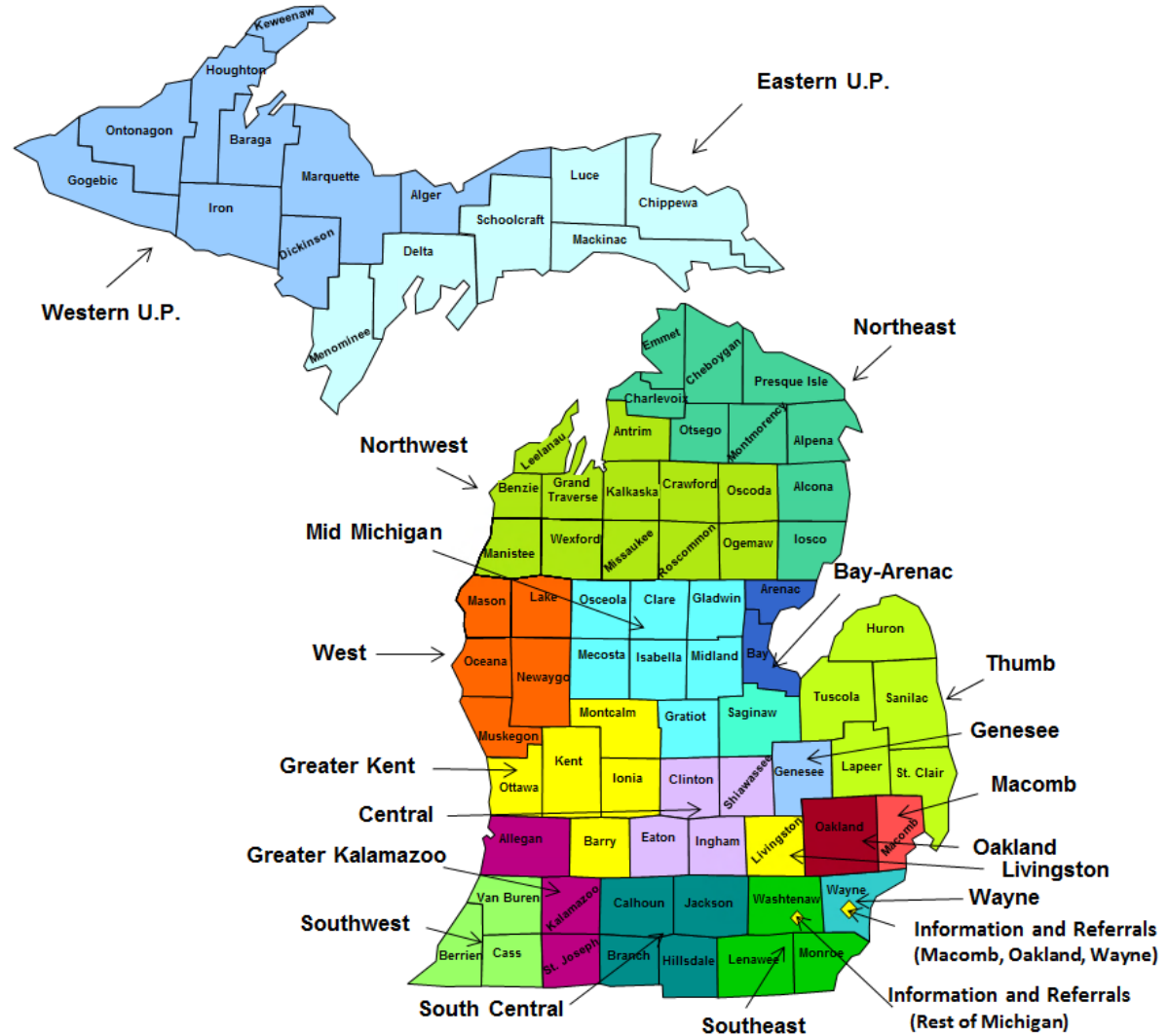
**Answer these questions:**

- **What is going well?**
- **What could be done better?**
- **What is something you can do at the next PAC meeting to begin to move forward?**



# STATEWIDE RESOURCES

We have you covered



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